



Parent Teacher Association
Parentkind Membership Number 16317
Registered Charity Number 1161458

Minutes of AGM held on 19 November 2019

Present: Jo Copeland (JC), Suzanne Gamache (SG), Ali Garlick (AG), Rachel Greenhalgh (RGr), Richard Spencer (RS), Sarah Squires (SS), Pete Watson (PW), Clare Weekes (CW), Jacqui Woods (JW)

1. Apologies: Becky Kelly (BK), Lorna Miall (LM), Daniella Rose (DR), Tracy Witney (TW)

2. Minutes of previous meeting

- Minutes were circulated prior to the AGM from the AGM in 2018. No items were raised from the previous minutes.

3. Appointment of auditor for the accounts

It was proposed that Andy Miller would be auditor for the accounts. This was approved at the meeting.

4. Treasurer's report for the financial year ending 31 March 2019

JW indicated that PTA funds currently stand at £15,885, with recent payments made for the stage lights in the hall, leavers' hoodies and sports day medals.

The PTA raised slightly more than the previous year with a total income of £4840.00 to the end of March 2019. The most profitable activities were the Christmas and summer fair, followed by movie nights. Parents events were less profitable, although enjoyed by those attending.

Thanks were expressed to Jacqui for preparing the accounts for this meeting and ensuring floats are available, expenses are paid and money is banked for each of our events.

5. Summary of activity since last AGM

RS welcomed everyone to the AGM and gave the following summary:

The past 12 months have proved challenging for the PTA trustees due to increasing non-PTA commitments and diminishing support from other members with organising events. We thank those members of the PTA who have volunteered at events and who have helped to organise events and gather raffle prizes and provide other support. We need everyone to be aware however that the PTA is in need of more parents getting involved to help organise events if we are to continue to meet our objectives of raising funds for the school and strengthening the community around the school.

Despite this, in the last 12 months we have run a large number of events and had a successful year. We would like to thank everyone who has helped to make these events happen by volunteering their time, providing equipment or donating food, prizes and other items.

Towards the end of last school year, the PTA ran three consecutive events in the space of a week (refreshments at Sports Day, Murder Inc. parents' social event and the Summer Fair). This was very demanding and has led us to recognise that with the current shortage of people able to help with event organisation, we must reduce the programme of events this term. We have not taken this decision lightly and hope that recent communications to parents will have a positive impact in boosting the number of people willing to help organise and volunteer at events.

We are also looking into changing the PTA to a PTFA to allow friends of the school to help and potentially increase support with events. This should be relatively straight-forward but will involve a change to the constitution.

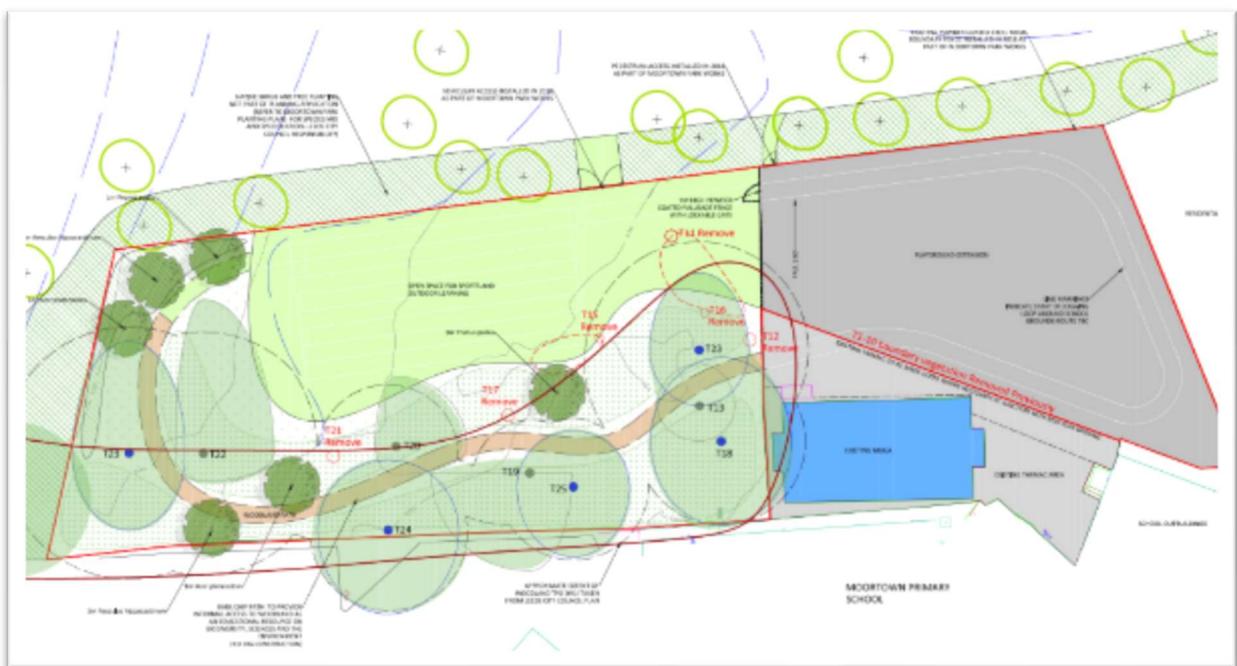
In addition, we have discussed sending out a wish list to parents with specific skills/services that would be very useful to the PTA to increase awareness of the different ways that parents can get involved. We hope to create this wish list and circulate it soon.

I am always conscious of whether we are engaging as broad a cross section of the school community as we could be doing and we are open to suggestions of how we can be as inclusive as possible and make everyone feel that they are welcome to participate in the PTA.

In the past 12 months, the PTA has funded stage lights in the hall, which were used to great effect in the year 5 and 6 production of the X factory. We have also supported the school by funding sports day medals and contributing to the cost of the year 6 leavers hoodies. We propose to subsidise the leavers' hoodies again this year and we look forward to the other classes getting their chance to perform with our enhanced facilities.

We are also in the process of funding a drum kit for the school to facilitate the drum lessons that are held in school using an external organisation. We envisage that this will cost around £400.

Our major project of the past few years is still stalled. We are just as frustrated as many of the other parents that the new piece of land at the rear of the school is taking longer than we had hoped to be turned into a useful resource for the school.



Proposed layout of school field development © LAAND 2019

We have now had confirmation that the school owns the land and we believe we are nearing the end of a drawn-out process to get planning permission (which started in March) for the first phase of work which will allow us to start using the land. Unfortunately, once we get planning permission it is expected that there will be delays in the actual implementation of the work due to the winter weather and funding availability.

Initial quotes have shown that the first phase of work to the field could cost around £25,000 for the landscaping works including extending the back playground and providing a grassed area and a path through the woodland. The PTA has up to about £10,000 available for this purpose, but there is a shortfall in funding to progress the work unless a lower cost way of delivering this can be found or other funding obtained. We had hoped that the school would be able to provide some of this funding, but as RGr informed the meeting, the school does not now have funds available to put towards this work for the field. Any help with identifying and applying for grant funding to help with this would be most appreciated. This will mean further delay to the work to bring the field into use while alternative funding is obtained.

The field will continue to be a priority for PTA fundraising for this purpose and for other projects within this area that we would like to be able to implement.

Outside of the PTA events, people can support the PTA when they start their Christmas shopping by using the easyfundraising service <https://www.easyfundraising.org.uk/causes/moortownps/> to collect donations from many companies they may be buying gifts from. It costs nothing and these small donations all add up. Find the details on the PTA page of the school website.

Looking ahead, we are focusing on running a quiz night for parents and the Christmas fair this term. We intend to run a movie night and the usual Easter cake sale and decorate an egg competition next term. We are keen to run a family event again in the summer term and would welcome suggestions on the format of this event. We look forward to seeing you at committee meetings and events this year.

6. Election of Officers of the Committee

As per the constitution the current officers of the committee stood down at the AGM.

RGr proposed a vote of thanks to the officers for their hard work over the last 12 months.

Richard Spencer agreed to stand again as Chair

Jacqui Woods as Treasurer

Joanne Copeland as Company Secretary

There were no other nominations received for the committee positions.

Becky Kelly also agreed (in absence) to continue as Meeting Secretary

The meeting voted to re-elect the officers. There were no objections or abstentions.

7. Any Other Business

No further AGM business was raised and the chair closed the AGM.

Subsequent to the AGM, a short discussion was held on the proposal to amend the PTA constitution to change the membership to parents, teachers and friends of the school (with approval from the committee). Those present were in agreement that this should be progressed to help the PTA draw on a broader pool of volunteers for organising and running fundraising and events. It is proposed to hold an EGM to consider a special resolution to amend the constitution. Notification of this meeting will follow soon.